

# PETERBOROUGH CHILDREN'S WATER FESTIVAL

CHAPERONE HANDBOOK



<https://pcwf.net/>



# Welcome!



You have volunteered to be part of a fun filled day of water themed activities. Your role as chaperone and guide to young students is extremely important and the following pages will outline information that will help you to keep your group of kids safe and having fun.

The Peterborough Children's Water Festival motivates students to become caretakers of water in their homes, classroom and community.

Festivals activity centres address one or more of the following themes:

- Water Conservation
- Water Attitudes
- Water Technology
- Water Protection
- Water Science





# PCWF – Schedule

## 8:00am

Volunteers and Guest Activity Centres arrive at Riverview Park & Zoo

## 9:00am – 9:45 am

Schools arrival & registration

## 9:30am – 11:30am

Activity centres OPEN- see map of centres [HERE](https://pcwf.net/wp-content/uploads/Map_2024_Official_Reduced.pdf) [https://pcwf.net/wp-content/uploads/Map\\_2024\\_Official\\_Reduced.pdf](https://pcwf.net/wp-content/uploads/Map_2024_Official_Reduced.pdf)

## 11:30am – NOON

Activity Centres closed for LUNCH

## 12:30 – 2:00pm

Activity centres OPEN

## 2:00 – 2:20pm Activity Centres closed

Elementary students to gather at the Meeting Zone to prepare for bus departure.

## PCWF Safety Information:

### Emergent Extreme Weather Events:

Safe permanent structures on site at the zoo will be made available for festival attendees in the case of extreme weather. In the case of emergent extreme weather, uniformed Riverview Park and Zoo staff, in coordination with the PCWF Steering Committee, will direct PCWF attendees to the nearest safe structure for shelter.

**Please stay back from the shoreline!**

First aiders are in **RED** | PCWF Committee are in **GREEN**

# Chaperone Survival Kit

- Clipboard
- Pen or pencil
- Large zip-lock baggie (to put your papers in)
- A few extra plastic bags (you may need to keep gear in your bag dry)
- Pocket full of tissues
- Backpack (lightly loaded!)
- Sunscreen
- Re-Usable Water Bottle
- Litterless Lunch and snack (including reusable water bottle)

We **truly appreciate** you taking the time to attend the Festival. You volunteering your time means that a group of children can experience a fun-filled day outside, learning about one of the most important resources – water. We hope that you enjoy your day at the Peterborough Children's Water Festival!





# On the Day of the Festival

1. The Festival will be held **rain or shine**. Check the weather report and dress appropriately. Wear comfortable walking shoes.
2. We ask that neither chaperones nor the children they are supervising leave Riverview Park & Zoo during the school's visit to the Festival.
3. If you are driving to the Festival, please minimize vehicles in the limited parking area by carpooling with others from your school. Identify yourself to parking attendants on arrival as a chaperone and park where directed.
4. DO NOT wait in the parking lot. Proceed to your school's Meeting Zone area, your teacher will be assigned a spot for your school, indicated by a letter. When your school's bus arrives they will be greeted by a Festival Volunteer and brought to the assigned spot.
5. Instructions and/or changes to the day will be communicated to your whole school at the Meeting Zone.
6. **NO STUDENTS ARE TO BE LEFT AT ANY TIME, ANYWHERE ON SITE, WITHOUT ADULT SUPERVISION.** You must keep your group together at all times. No student should be removed from the site before the group departs without the teacher in charge being informed in advance.
7. If your teacher has identified specific centres to visit you may want to do them first so as not to run out of time.
8. If you arrive at an activity already in progress, please move on to another activity or wait patiently until the activity is finished. Activities usually last 10-15 minutes.



# On the Day of the Festival continued...

9. A great deal of volunteer time and effort has been spent putting the Festival together for the benefit of your child and their classmates. It is highly recommended that you spend the time at the Riverview Park and Zoo focused on the Children's Water Festival Activities as a part of their school day and NOT in using the playground equipment, water park etc. that can be enjoyed (free of charge!) year round.

10. For safety reasons, it is important that parent helpers and teachers keep student groups away from the Otonabee River. Flows on this stretch are particularly unpredictable at this time of year and no one should enter the river.

11. Please do not feed the ducks or geese. There is enough natural food for the waterfowl, and people food is not healthy for them.

12. In the event of an emergency, contact a Festival volunteer. Festival organizers have two way radios and radio's are always available at either of the Festival 'Lily Pad' locations. If you need to contact your classroom teacher, messages will be transmitted via the organizers.

13. At the end of the day before bus loading you will meet in your designated location so that the classroom teacher can do a head count. **DO NOT WALK THROUGH THE PARKING LOT WITH YOUR GROUP AT THIS VERY BUSY TIME.** Parent helpers should not leave the site until the teacher has signaled that your group is in their care. A Festival volunteer will lead the collected group to the bus location for boarding.

14. Lost and found items can be brought to the registration tent. If there are items remaining at the end of the Festival, they will be stored until June 30th at GreenUp. Teachers or parents can contact the Festival Coordinator, at [info@pcwf.net](mailto:info@pcwf.net) and arrange to pick them up. If items are not claimed they will be donated to a local charity.



# Contact Us

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 <https://pcwf.net/>

